

Meeting Title: Pacific Swimming BOD Executive Committee Meeting
Date: January 19, 2022

Attendance:

David Cottam	X	Marie Lin	X	Zone Reps		4 - Jim Morefield	X	Athlete Reps			
Leo Lin	X	Mary Ruddell	X	1N - Larry Rice	X			Sophia Boeun	X		
Veronica Hernandez	X	Asher Green	X	1S - Mark Taliaferro	X	Guests				Office	
Michael Allegretti		Clint Benton	X	2 - Mark Ryan	X	Chris Lam	X			Cindy Rowland	X
Kyle Kikuta				3 -Debbie Tucker	X	Peter McNamara	X				

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
Meeting Called to Order	Meeting was called to order by David Cottam at 7:30 PM via Zoom		
Conflict of Interest	Conflict of interest statement was read and Clint Benton indicated that his spouse was on the staff		
Approval of Exe Min	Executive Committee Meeting minutes - August 4, 2021 approved		
New Business	David Cottam presented for Laurie Benton (Registrar) 1. 2 Clubs have requested changes to their abbreviations EBA back to EBAT, and WA (Westside Aquatics) to AC for AC Swim Club. Changes approved.	Changes approved	
	Financials by Mary Ruddell - Vice Chair Finance 1. November and December Financials presented 2. November income was better than expected 3. December income was slightly below what was expected, but we have sufficient funds to cover it. 4. Actuals - we show we are \$127,000 above what we budgeted for 5. Since we expect increased expenses in February, Mary purposes that we move \$100,000 of the excess to the budget 6. A number of people cautioned that it is early to be allocating a surplus we are not sure will be maintained given all the instabilities stimulated by COVID. 7. November and December financial reports approved, but there was no decision regarding moving the surplus		
	USA Workshop in April - David Cottam 1. USA Swimming is presenting a workshop that is targeting coaches, coaches training, registration, and athletes 2. They have submitted an extensive list of the people the LSC should send. 3. David has narrowed it down to essential people for each category: 2 athletes-Aiden Pflieger, Anika Nagpal, LSC representative - Vice Chair Program Operations Veronica Hernandez, a couple coaches, LSC representative - Parliamentarian Clint Benton, and Athlete Chaperone - Cindy Rowland 4. If there is someone who feels they really need to attend other than the above speak to David		
Motions	Motion 2201VCPO01: Pacific Coast All Star Coaches Per Diem	Passed	

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
	<p>Increase the 2022 Pacific Coast All-Star coach per diem from \$100 to \$200 per coach.</p> <p>Purpose: The per diem for coaches of both all-star meet and camps have not been adjusted in over a decade. We recently gave each coach of the Leadership Camp \$100 for one day, which is the same amount currently being given to coaches for a two day meet. Given that the coaches had to take on double duty, due to coach shortage, the two remaining coaches should get at least \$200 for this event. All of the per diem should be reviewed and increased for future events. This is a one-time increase, in the meantime, for the coaches of the 2022 Pac Coast coaches. This does not affect the budget as the total we are paying out is the same (4 coaches at \$100 versus 2 coaches at \$200).</p> <p>Passed</p>		
	<p>Motion 2111MR Move to incorporate changes to Section V of the Policies and Procedures: Travel Expenses Reimbursement Policy (See document for revised Section V of Policies and Procedures - Air Flight) Mary Ruddell (30 day motion, P&P)</p> <p>Purpose: Section V of the Policies and Procedures needs to be updated to officially incorporate temporary changes that were made in 2019, add Travel Expense Reimbursement from Appendix 3 of the P&P, add Travel Expense Reimbursement for Officials and make policies consistent throughout the document. (See document Flight Information)</p> <p>Discussion:</p> <ol style="list-style-type: none"> 1. This motion was withdrawn when Mary Ruddell presented it in November 2021 BOD meeting. Mary was going to clarify and rewrite the motion to present at this Executive Committee Meeting. 2. There was discussion regarding the complexity of how Reimbursement was to be calculated and a number of suggestions were made to simplify it - examples including a flat \$50 per diem for all who are eligible for reimbursement, that those entitled to full share get a full share, those entitled to a 1/2 share get a 1/2 share, regardless of whether they do not share a room, or share a room with another Pacific Swimming individual. 3. An Amendment was proposed: The line 108-109 "Pacific Swimming does not reimburse or pay for any alcoholic beverages at any time". be moved to line 10 so it covers all of travel. Clint Benton, Veronica Hernandez, 2nd. 4. The Amendment passed (See document Motion 2111MR clean copy amended 1.19.22) 5. Motion 211MR Amended 1-19-2022 was then tabled. Clint Benton, Mark Taliaferro 	Tabled	
	<p>Motion 2201VCPO02: Olympic and Paralympics Training Center Camp 2022 Pacific Swimming will send a team to the OPTC rooming 2 athletes/room Veronica Hernandez, Vice Chair Program Operations</p> <ol style="list-style-type: none"> 1. We need to confirm to the OPTC that we will go on the March, 2022 date offered, bringing 24 athletes, 6 coaches, and a Team Manager 2. Because of COVID we requested single rooms which the center could not accommodate because of 	Failed	

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	<p>it's dorm like setting. They have changed their policy from rooming 3 athletes/room to 2 athletes/room. This would be an additional cost to Pacific Swimming of \$5000.</p> <p>3. We discussed safety issues regarding COVID.,</p> <p>4. We discussed the liability for added expenses for the athlete's family or the coach if an athlete or coach tested positive with COVID while on the trip. These expenses would be on the athlete's family for an athlete, the coach for a coach, or the team manager for the team manager and not Pacific Swimming. This would include the cost of facilities and living expenses for the athlete (separate rooms for parent and athlete) for the length of the quarantine period and airfare for the parent plus the cost of rebooking the flight for the athlete. If it was a coach or the team manager, they would bear the expense for lodging during the quarantine period and cost of rebooking..</p> <p>5. The motion failed.</p> <p>6. We will discuss the possibility of a local distance camp in the spring.</p>																																																																						
	<p>Motion 2201SC Pacific Meet Schedule 2022-23</p> <p><i>Proposed 2022-23 Pacific Swimming Meet Schedule</i></p> <table border="1"> <thead> <tr> <th>Date</th><th>Meet</th><th>Meet Days</th><th>Notes</th></tr> </thead> <tbody> <tr> <td colspan="4">2022</td></tr> <tr> <td>Sept 24-25</td><td>Senior Open</td><td>2</td><td>16 lanes desired</td></tr> <tr> <td>Oct 22-23</td><td>Senior Open</td><td>2</td><td>16 lanes desired</td></tr> <tr> <td>Nov 4-6</td><td>Senior 2 P&F</td><td>2</td><td>10 lanes min.</td></tr> <tr> <td>Nov 19-20</td><td>Senior Open</td><td>2</td><td>16 lanes desired</td></tr> <tr> <td>Dec 2-4</td><td>Winter Junior Olympics</td><td>2½</td><td>16 lanes</td></tr> <tr> <td>Dec 9-11</td><td>Senior 2 P & F</td><td>2</td><td>10 lanes min.</td></tr> <tr> <td colspan="4">2023</td></tr> <tr> <td>Jan 28-29</td><td>Senior Open</td><td>2</td><td>16 lanes desired</td></tr> <tr> <td>Feb 11-12</td><td>Senior Open P&F</td><td>2</td><td>10 lanes min.</td></tr> <tr> <td>Feb 26</td><td>ZAM - Zone 3 Host*</td><td>1</td><td></td></tr> <tr> <td>Mar 4-5</td><td>Senior Open</td><td>2</td><td></td></tr> <tr> <td>Mar 10-12</td><td>Spring Junior Olympics</td><td>3</td><td>16 lanes</td></tr> <tr> <td>Mar 30-Apr 2</td><td>SC Far Western</td><td>4</td><td>*Easter Apr 9</td></tr> <tr> <td>Apr 15-16</td><td>Senior Open - LC</td><td>2</td><td></td></tr> <tr> <td>Apr 22</td><td>10U Champs - SC</td><td>1</td><td></td></tr> </tbody> </table>	Date	Meet	Meet Days	Notes	2022				Sept 24-25	Senior Open	2	16 lanes desired	Oct 22-23	Senior Open	2	16 lanes desired	Nov 4-6	Senior 2 P&F	2	10 lanes min.	Nov 19-20	Senior Open	2	16 lanes desired	Dec 2-4	Winter Junior Olympics	2½	16 lanes	Dec 9-11	Senior 2 P & F	2	10 lanes min.	2023				Jan 28-29	Senior Open	2	16 lanes desired	Feb 11-12	Senior Open P&F	2	10 lanes min.	Feb 26	ZAM - Zone 3 Host*	1		Mar 4-5	Senior Open	2		Mar 10-12	Spring Junior Olympics	3	16 lanes	Mar 30-Apr 2	SC Far Western	4	*Easter Apr 9	Apr 15-16	Senior Open - LC	2		Apr 22	10U Champs - SC	1		Passed	
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	May 7	Senior 2 Post CCS Walk on	1	CCS 5/4-6/CIF 5/11-13			
	May 7	Senior 2 Post NCS Walk on	1	NCS 5/4-6/CIF 5/11-13			
	May 14	Senior 2 Post NIAA Walk on	1	NIAA 5/11-13			
	Jun 3-4	Senior Open - LC	2				
	Jun 24-25	Senior Open - LC	2				
	Jul 7-9	Summer Junior Olympics - LC	3	8-9 lanes			
	Jul 14-16	Senior 2 P&F - LC	2				
	Jul 27-30	Far Western - LC	4				
	* note ZAM now called Zone Challenge is in February instead of March Cindy Rowland for Senior Committee Passed						
Next Meeting	Next regular Executive Committee Meeting: March 16, 2022						
Meeting Adjourned	Meeting adjourned at 9:00 PM						

RESPECTFULLY SUBMITTED BY,
 MARIE LIN
 PACIFIC SWIMMING SECRETARY