

Meeting Title: Pacific Swimming House of Delegates Meeting
Date: October 8, 2017

Attendance:

Board members attending are noted by an 'x' in the table below/ board members not present but excused are marked with an 'E'. Team representatives and guest in attendance are also noted.

Board of Directors		Pam Redding		Zone Reps		Kyle Edgar		X	Janet Gutierrez		X	Tom Dowley		X	
David Benjamin	X	Kent Yoshiwara	X	1N - Jim Stretch		X	Ben Chung		X	Steve Morsilli		X	Maryann Nygren		X
Debbi Tucker	X	Clint Benton	X	1S –Cliff Reyda		X	Kayla Tom		X	Liz Weaver		X	Jennifer Thiem		X
Veronica Hernandez	X	Michala Roan	X	2 – Peter McNamara			Tammy Hopkins		X	Barbara Titus		X	Guests		
Brian Holm		Mike Davis	X	3 – Kevin Twohey		X	Chris Horner		X	Michelle Berry		X	Karyn Kikuta		X
Kyle Kikuta	X	Judy Siegrist		4 - Jim Morefield		X	Kat Matheson		X	Mehrad Zarrenparker		X	Ron Harman		X
Marie Lin	X	Leo Lin	X	Athlete Reps			Dionne Dunn		X	Molly Fittro		X	Millie Nygren		X
Mary Ruddell	X	Don Batista	X	Calla Richards		X	Stephen Gomez		X	Lehla Irwin		X	Office		
Paul Reidl		Curtiss Kikuta	X	Tyler Lu		X	Michael French		X	Philip Hu		X	Cindy Rowland		X
Brian Potts	X	Mike Piccardo	X	Robert Mitchell		X	Asher Green		X	Bill Henderson		X	Diana Fetterman		X
Don Heidary	X	Larry Rice	X	Brandon Shi		X	Veronica Harmon		X	Bob Hill		X	Laurie Benton		X
Jon Pallesen		Jay Rowland	X	Club Rep			Rolandas Gimbutis		X	Valerie Rudd		X	Jeanette Soe		
Tom Evers		Rick Beebe	X	Paul Murphy		X	Brian Bolster		X	Jerry Rudd		X	Annie Stein		X
Rick Beebe	X			Garrett Wachendorfer		X	Fred Farley		X	Dan Cottam		X	Traci Benton		X
							Derek Hutchinson		X						

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW- UP DATE
Meeting Called to Order	Meeting called to order at 10:30 PM by David Benjamin		
Conflict of Interest	Meeting Opened with reading of USA-S Conflict of Interest Statement: <i>is any member aware of any conflict of interest (that is, of a personal interest or direct or indirect pecuniary interest) in any matter being considered by this meeting which should now be reported or disclosed or addressed under Pacific Swimming Conflict of Interest Policy? No affirmative answers, If a board member determines there is to be a conflict of interest at any point during the course of the meeting when a specific subject is being discussed and/or action is being taken, a declaration of a conflict of interest should be made at that time.</i>		
Minutes from Previous Meeting	Minutes from May 8, 2017 approved		
Ratify Actions of BOD	Motion to ratify actions of the BOD since previous meeting of the HOD on May 8, 2017	Passed	
Officer's Reports			
Chair	David Benjamin:: 1. Welcome new BOD members, Veronica Hernandez - Vice Chair Program Development, Brian Holm- Sr. Vice Chair, Kyle Kikuta - Age Group Vice Chair, Brian Potts- Camps, Curtiss Kikuta - At-Large, Mike Piccardo - At Large, Jay Rowland- At-Large, Michala Roan-Safe Sport 2. We had a successful Official's Clinic that was well attended. Thanks to Mike Davis and Zone		

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	<p>Official's Chairs</p> <p>3. Successful Coaches Clinic. - Thanks to Don Heidary</p> <p>4. Awards Banquet was well done. Thanks to Cindy Rowland, Diana Fetterman, Jay Rowland, Anya Rowland</p> <p>5. USA Convention Reports are on the website and some of the issues discussed are in the BOD minutes of October</p> <p>6. Goals:</p> <ol style="list-style-type: none"> Develop a strategic plan for Pacific Swimming - expects this to be a year long project. He will be meeting with USA Swimming Governance Consultant in November to start this process Will try to streamline the Agenda for the BOD meetings so that more time can be devoted to action issues and strategic planning, and time for reports is very limited. We will be looking at introducing a Consent Agenda. to the meeting 		
Vice Chair – Program Operation	<p>Debbi Tucker:</p> <ol style="list-style-type: none"> Thanks to her predecessors and the previous board for handling things so well so that she has nothing to address at the moment. 		
Vice Chair –Program Development	<p>Veronica Hernandez:</p> <ol style="list-style-type: none"> At the Convention they introduced the new American Development Mode. It highlights developmental issues and helps educate coaches on what they might expect and plan for in their coaching of age group swimmers, based on their physical, character, and psychological development. The link is posted on the website, and the document is also available to download. Goals for the next 2 years: <ol style="list-style-type: none"> Committee Structure/Schedule Athlete Committee functions - elections, budget, information sharing, leadership SR meet Schedule/AG Meet Schedule, Camps schedules Growing Sport through inclusive meet programs - ie. addressing the swimmer who starts in the sport late (ages 12 and up) - possible events for them such as 50's and 100's Coach Mentorship Program started by Don Heidary - documents describing this program are on the website 		
Treasurer	<p>Mary Ruddell:</p> <p>Final reports for the end of our fiscal year are waiting for the return of final receipts from travel etc..</p>		
Age Group	<p>Kyle Kikuta</p> <ol style="list-style-type: none"> 2017 Winter JO's is set Spring and Summer JO's 2017-2018 are almost complete Working on legislation regarding tech suits limitations - expect to bring legislation regarding this to HOD in May,2018 		
Sr. Committee	No Report		
Registration	No Report		
Reports/Recommendati	Cindy Rowland:		

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ons of Staff	<ol style="list-style-type: none"> 1. Good turn out for Clinics and Awards Banquet - We had a record turnout with 85 new officials 2. We are preparing for 2017 Winter JO's which will be run by Pacific <p>Diana Fetterman:</p> <ol style="list-style-type: none"> 1. Age Group Time Standards have been developed by Annie Stein and posted to website. 2. Diana is working on getting the SR Time Standards posted. 		
Standing Committees			
Diversity	<p>Kent Yoshiwara:</p> <ol style="list-style-type: none"> 1. Activities <ol style="list-style-type: none"> a. Diversity Camp on October 21 at Independence HS, San Jose. West Coast Aquatics is donating the pool time. b. Grant Program applications due by October 15 c. Meet Entries Reimbursement program continues d. Outreach registration is available e. Scholarship Assistance for All Stars Co-Pay is available through Fred Seigrist Scholarships f. June 2018 - Western Zone Diversity Camp and Summit will be at San Diego 2. Outreach criteria: SNAP, Individual Free Lunch Program (although this may be dropped since some areas are giving Free Lunches to everyone), Covered Care/MediCal, Section 8 Housing, Jobs/Calworks, Homeless Coalition, Family income below state poverty level.. 3. See posted report 4. This years Diversity Award went to the group of Pacific Board members that helped develop the first Diversity Program in Pacific - Clint Benton, George Cleveland, Joyce Lanphere, Don Power, Joe Woo, Kent Yoshiwara 		
Officials	<p>Mike Davis:</p> <ol style="list-style-type: none"> 1. USA Convention - learned more about USA Swimming's Officials philosophy and found that we are doing very well, both in our philosophy of Officiating and in our approach to Mentoring officials. 2. On September 21st we adopted the change regarding the free style turn in the Medley Relay and the IM - which allows coming off the wall past vertical towards the back before first kick or stroke. 3. The Officials Clinic yesterday, had over 300 participants, 85 of which are new officials. 4. Honored 3 Officials who have passed away this year - George Cleveland, Peggy Ramirez, Joyce Lanphere 5. This year, in honor of George, we have begun to Award the George Cleveland Award for an official who has exemplified George's passion, values and actions (which include, hard working attitude to give a helping hand whenever asked, volunteering, and showing passion about swimming) - This 1st year it went to 2 individuals.- Clint Benton, and Leo Lin 		
Camps	<p>Brian Potts</p> <ol style="list-style-type: none"> 1. 1st camp to be reactivated is the OTC camp which they hope to have in January 2018 - swimmers will be selected from those swimming at the Senior Circuit meet in November. Eligible swims include 		

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	200 yard Breast, Back, Butterfly, and all events of longer distance. 2. The next camp will be the junior camp for 11-14 year olds regarding leadership.		
Time Standards	Annie Stein - no report		
Club Development	Don Heidary: 1. Report posed 2. Free information from ASCA and handouts available.		
Travel	No Report		
Disability	No Report		
Board of Review	No Report		
Scheduling	Leo Lin 1. Scheduling Committee has been organized around having one representative from each Zone and a majority of coaches. David Cottam and Leo Lin are the only non coaches member on the committee 2. Working on 2018-2019 schedule with a goal of developing a swim schedule that wil service 10 & ups through senior swimmers going to sectional level meets 3. 2018-2019 JOs will all be single site with limited days Time standards will be used to control the size of the meet 4. For 2017-2018 season the upcoming Winter JO's is to last 2 1/2 days so it will not pull kids from school, 500 free will be swum before the 400 IM on Friday to allow travel time for Officials to get to the pool for the IM. Those will be the only distance events. Plan is to have finals be 1 1/2 hours so that kids can get home early and we will try to prevent having them out in the dark, and cold weather. Winter JOs is hosted by Pacific .Team job are farmed out.This allows smaller teams to bid to do parts of the meet (awards, marshalling, etc.) and make some money. Pacific does not intend to "make" money on these meets. 5. 2017-2018 Far Western has a new format - Pacific will take all entry fees and put it out for bid to teams that have shown they have the experience to do it well. They will be given a flat fee for running the meet, but can make additional funds from the vendors they bring on. 6. 2017-2018 Far Western Long Course will be 4 days.		
Open Water	No report		
Investment Committee	Mary Ruddell: 1. 2nd quarter grant is open to teams in good standing for athlete and equipment grants. The team must have attended the May HOD or this one, and they must have the appropriate number of officials working 10 sessions during the year - 1 for less than 100 swimmers registered, 3 officials for 100 to 300 swimmers, and 5 for greater than 200 swimmers. 2. Finis has some good offers on equipement.		
Finance & Auditing	Mary Ruddell: 1. We will be having an external Financial audit this year by outside firm.. Will report to this body once it is completed.		
Athlete	Calla Richards and Brandon Shi: 1. Report from USA Convention -education on legislation and governance of USA Swimming, learning		

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	<p>to create leadership in the LSC, how to create community for LSC athletes, and training athletes using a shadowing/mentoring program</p> <ol style="list-style-type: none"> 2. They are creating an athlete training guide on google drive. 3. Increased use of social media for contact with athletes and the use of the app "remind" to remind athletes of events like HOD meeting 4. They will work on elections for Senior and Junior athlete and Zone representatives. 5. Calla is working on the Pacific Swimming Athlete website. 6. Athlete newsletter will be put out every other month. 		
Governance	No Report		
Records	Rick Beebe - Report posted and we have had 150 records broken and we have 91 records which have been set		
Nominations	<p>Clint Benton:</p> <ol style="list-style-type: none"> 1. HOD will need to vote for 3 Admin Review Board Members and Volunteer of the Year at the May meeting 2. We need to elect a Nomination committee which is composed of a representative from each Zone, an at large member and 2 athletes. John Bitter, ex-officio General Chair is also on the committee 3. The following people indicated interest in running: Jim Morefield (4), Lehla Irwin (3), Mike French (1S), Kevin Twohey (3), Millie Nygren (2) 4. People are asked to consider serving so we can have a full complement to choose from. The BOD will elect the committee in the November 15 meeting 5. Clint Benton and Larry Rice, former Nomination Committee members agreed to provide any support and information to those interested in being on the committee. 		
Resolutions and Orders	None		
Presentation of Annual Audit	Not due this meeting		
Presentation of Annual Budget	Not due this meeting		
New Business	<ol style="list-style-type: none"> 1. Robert Mitchell, Athlete - requested we consider extending warm down period to 30 minutes after distance events. Mike Davis, Official's chair will look at what can be done and will bring back a proposal. Clint Benton reports it should come as a .proposal to change the Policies and Procedures. 2. Barbara Titus, coach St. Lawrence Swim Club - requested we form a task force to look into getting more "water" for clubs to use, and to help in fix ing antiquated pools. David Benjamin indicated that one of his goals is that in the strategic planning he proposes we look at the best way to use our resources to support swimming in Pacific 3. Kevn Twohey, Zone 3 Coach - would like Pacific to look at better ways to recruit coaches to volunteer to work on the Western Zones Meet. We don't have sufficient volunteering and it is a good experience in developing good coaching. 		
Next HOD Meeting	May		

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Meeting Adjourned	Meeting adjourned 12:20 PM		

RESPECTFULLY SUBMITTED BY,
MARIE LIN
SECRETARY - PACIFIC SWIMMING BOARD OF DIRECTORS